

2009 PRESIDENTIAL CLASSROOM INTERNSHIP APPLICATION

Applications **MUST** be **POSTMARKED** by **November 7, 2008** for the **WINTER SESSION** or by **March 20, 2009** for the **SUMMER SESSION**. Applications will **NOT** be accepted after these respective dates. Finalists will be interviewed by phone before final decisions are made.

Date of Application: ____/____/____

FULL Name: _____
First Middle Last

Gender*: Male Female Date of Birth*: ____/____/____ SSN*: ____-____-____

E-mail: _____ Place of Birth*: _____ Country of Citizenship*: _____
**We require this information only to facilitate access to secure locations.*

How did you find out about the PC Internship? _____

SCHOOL INFORMATION

College or University: _____
(circle one) Sophomore Junior Senior Recent Graduate (must be up to one semester out of college)

Cumulative GPA: _____ Month/Year of Graduation: _____

Major: _____

Address: _____
(Place of residence at school) Street/Box Number

City State Zip/Country Code Country

Telephone: (____) _____ Cell: (____) _____

PERMANENT INFORMATION

Address: _____
Street/Box Number

City State Zip/Country Code Country

Telephone: (____) _____ Year of High School Graduation: _____

Are you a PC alumnus/alumna? Yes No If so, list year & program attended: _____

SKILLS

Are you fluent in any foreign languages and/or American Sign Language (ASL)? If so, please list: _____

Check any skills in which you have had prior experience:

- | | |
|---|---|
| <input type="checkbox"/> Administrative/Office Management | <input type="checkbox"/> Digital Photography |
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Information Technology (IT) |
| <input type="checkbox"/> First Aid/CPR | <input type="checkbox"/> Microsoft Excel |
| <input type="checkbox"/> Phone Etiquette | <input type="checkbox"/> Microsoft Word |
| <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Page Design/Layout |
| <input type="checkbox"/> Teaching/Group Facilitation | <input type="checkbox"/> Writing/Proofreading/Editing |

RECOMMENDATIONS

For consideration, **you must submit two letters of recommendation (one academic & one professional)** with your application. One must be from a college administrator or faculty member. The second may be from an employer or other individual who knows you very well. Individuals writing recommendations may be contacted during the selection process.

RESUME

Include your **most up-to-date** resume, including any awards and/or distinctions you have received.

TRANSCRIPT

Provide a copy of you most recent **official** transcript. Unofficial transcripts will **NOT** be accepted.

ROAD TO SUCCESS

Presidential Classroom Interns have gone on to do an array of jobs and internships in Washington, D.C. and beyond. Here are a few recent PC updates:

- Dex Torricke-Barton is employed by the United Nations.
- Dana Etkowicz was an Administrative Intern for the Democratic National Committee (DNC).
- Adrien Degeorges was a Policy Staff Intern for the French Ministry of Foreign Affairs.
- Alice Butler is a Development Officer for the national consumer advocacy organization, Public Citizen.
- Brian Davis interned with the US Joint Forces Command - Intelligence as an Intelligence Aide.
- Anna Kozlova is a Program Associate for the International Foundation for Election Systems (IFES).

"My internship at Presidential Classroom has been a once-in-a-lifetime experience that I shall cherish forever. Nowhere else can one find such a diverse group of students that are so intensely motivated, involved and engaged. It has been an honor to be part of the Presidential Classroom family."

*-Erica Stikeleather
2008 Winter Program
Assistant
Indianapolis, Indiana*

AVAILABILITY

Please indicate which session you are applying for. You must commit to **eight weeks in the winter** OR **six weeks in the summer**. Plan to arrive in Washington, D.C., on January 10, 2009, for the Winter Session and June 20, 2009, for the Summer Session. Place a next to the session that you are interested in.

2009 WINTER SESSION

- ☆ January 17-21: Inaugural 2009
- ☆ January 25-31: Presidential Scholars Program
- ☆ February 1-7: Communications & Journalism
- ☆ February 1-7: Intelligence & National Security
- ☆ February 8-14: Future World Leaders Summit
- ☆ February 15-21: Presidential Scholars Program
- ☆ February 22-28: Law, Justice & Human Rights
- ☆ March 1-8: Science, Technology & Public Policy

2009 SUMMER SESSION

- ☆ June 28 - July 5: Presidential Scholars Program
- ☆ July 6-11: Communications & Journalism
- ☆ July 6-11: Intelligence & National Security
- ☆ July 12-18: Law, Justice & Human Rights
- ☆ July 19-25: Future World Leaders Summit
- ☆ July 26 - Aug 1: Global Health & the Environment
- ☆ July 26 - Aug. 1: Science, Technology & Public Policy

ESSAY QUESTIONS

Please limit each answer to 200 words or less.

1. How will the PC internship help you to achieve your educational and career goals? ****If applicable, explain if you have interest in specialized internship positions as described in the PC Internship Brochure (i.e. - Communications, Congressional Affairs, Logistics or Program Director's Assistant).****
2. Describe your experiences and abilities that apply to working with high school students and any volunteer work you have done for civic or other organizations.
3. Teamwork is an essential part of this internship. Please describe two of your strengths and two weaknesses in working with different types of people in a group setting.

AREAS OF INTEREST

Please rank your interest areas:

Communications _____ Logistics _____
Congressional Affairs _____ Photography _____
Program Director's Assistant _____ Student Services _____

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Presidential Classroom Internship Program

119 Oronoco Street
Alexandria, VA 22314
FAX: 703.548.5728

Questions? Call 703.706.9021 or e-mail us at intern@presidentialclassroom.org.

X _____
Applicant's Signature **Date**

Presidential Classroom welcomes a diverse intern corps and encourages all outstanding college students to apply. We do not discriminate against qualified applicants for any reason including race, religion, gender, ethnic origin or sexual orientation.

Office Use Only:

Date Received: _____ Initials: _____

Form: Y N Essays: Y N

Transcript: Y N Resume: Y N

Recommendations: Y N

Confirmation Email: Y N